# 

# Blackpool Airport Operations Limited

# **Air Traffic Services**

# Job Description: Air Traffic Services Electronics Personnel (ATSEP)

## **Accountable to:**

Air Traffic Services Manager

## **Scope of Job**

## Maintenance, repair, installation, and management of systems that ensure the safe and efficient operation of air traffic control (ATC) at Blackpool Airport.

## Core Competencies and Qualifications

### Qualifications

* Higher Educational Award in Engineering (preferably Electrical, Electronic, Telecommunications or Computer Science)
* ATSEP Basic and Shared Qualification with ATSEP Navigation and Communications Voice
* System Rating Awards (ILS, DME, NDB, DF, Tx Rx and VCS)
* Aeronautical Ground Lighting Technician
* OJTI and Technical Skills Assessor (desireable)
* Hold a current UK driving licence

### Knowledge and Skills

* Understanding of safety regulatory requirements and CAP670
* Knowledge of Windows, Linux operating systems, network and data communications
* Attended Factory Training Courses in a range of CNS equipment
* Ability to work at height and maintain required fitness
* Working on Aeronautical Ground Lighting systems
* Computer literate
* Good interpersonal skills
* Ability to work well as part of a team
* Ability to work on own initiative
* Ability to demonstrate a positive approach to company goals

### Experience

* 3-5 years’ experience using some or all of the following equipment: ILS, DME, NDB, DF, TxRx, VCS and AGL
* Experience in fault investigation and rectification and familiarity with test equipment
* Airfield driving

## Responsibilities / Tasks:

### Operational

* Maintenance of their individual Competency Assessment & System Rating Award
* Performing daily inspection to ensure that all systems are serviceable
* Completing scheduled servicing and project work and ensuring that all relevant documentation is completed
* Maintaining and repairing Aeronautical Ground Lighting
* Operate in accordance with the OMATE and Operational Procedures.

### Safety

* Operate within the Airport SMS procedure.
* To ensure knowledge and understanding of all appropriate safety responsibilities as detailed in the SMS and Aerodrome Manual.
* To carry out duties in a manner which minimises the incidents and accidents within your Department, particularly promoting a safe working environment.
* To advise your Manager of any safety occurrence or system failure and to identify and report any situation of potential risk or concern affecting safety of which they are aware.
* To report any safety occurrence or system failure and to identify and report any situation of potential risk or concern affecting safety of which they are aware.

### Security

* To ensure knowledge and understanding of all appropriate security responsibilities as detailed in job description and other relevant policy documents.
* To ensure that standards set at security training courses are adhered to.

The above list is not exhaustive, due to business needs individuals may be required to carry out additional duties.

To ensure maximum efficiencies within the operation, flexibility is essential. Individuals will be required to assist in other areas.

Review By: Air Traffic Services Manager

Review Frequency: Annually

General Training:Airside Safety

Manual Handling

Fire Awareness

SMS

Airside Driving

It is your responsibility to ensure your own health, safety and welfare and that of others who may be affected by what you do or do not do.

I have read and acknowledged the content of the above job description.

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| --- | --- |
| Agreed (Signature of staff member) |  |
| Print Name |  |
| Authorised by Air Traffic Services Manager |  |
| Date | Click or tap to enter a date. |